

Ohio University Administrative Senate
Minutes of October 15, 2009, 12 noon-1:30 p.m.
Baker Center, Room 240

Next Meeting: November 19, 2009, 12 noon-1:30 p.m.
Baker Center, Room 240

Present: Thea Arocho, Scott Carpenter, Eric Clift, Lisa Dael, Karen Dahn, Angela Davis, David Dudding, Doug Grammer, Amanda Hobson, Lisa Kamody, Cristina Milligan, Vijayanand Nadella, Brenda Noftz, Jerry Reed, James Sands, Andrew Stuart, Eileen Theodore-Shusta, Gwen Whitehead

Excused: Scott Blower, Jean Demosky, Marie Graham, Rosanna Lemasters, Beth Lydic, Cathleen Waller, Bev Wyatt

Absent: Patty Barnes, Juan Cueto, Connie Romine

Guests: Heidi Anderson, Luis Lewin, George Mauzy, Wendy Merb-Brown, Rebecca Watts

Call to Order: Lisa Kamody called the meeting to order at 12:15 p.m.

Approval of Minutes: Eileen Theodore-Shusta moved that the minutes of the September 19, 2009 meeting be accepted with the following corrections: moving Amanda Hobson and James Sands' names from absent to excused; Thea Arocho seconded the motion; a vote was taken; and the minutes were unanimously accepted.

Health and Wellness Guest, Heidi Anderson, WellWorks: Anderson promoted Healthy Ohio and stated that it is an updated version of the 2007-08 program; the new program includes the following three steps: Step 1 – a 15 minute health screening; Step 2 – completion of an 30 minute online or hardcopy Personal Wellness Profile, which asks questions about your health, nutrition, sleep and will also include data from health screening; Step 3 – a one-on-one health coaching with a WellWorks representative to review your health screening report and set health goals; after all the steps are completed, participants' names will be forwarded to Human Resources; beginning in January 2010 they will start receiving their \$120 participative incentives (\$10 per month in paycheck); WellWorks and Human Resources are partnering to create a culture of wellness at Ohio University, help employees become more informed about their health, and help WellWorks with their program planning.

Budget Planning Committee and Health Benefits Committee Reports from Brenda Noftz: Noftz gave the following updates:

Budget Planning Committee: The committee meets weekly and has been providing baseline information for perspective about where and how it will move forward; last week Craig Cornell gave an overview of enrollment data and projections, where we compare to other state universities, information about financial aid and difficulties students might be having; enrollment is up but funding continues to be an issue; they are having long discussions about process and composition; the budget for this year is relatively stable, however, certain situations and changes in the economy can impact it; the governor put a hold on the diminished schedule for reduction for income tax in order to fill gap projected by the loss of video lottery funding; the projection for the next biennium is still uncertain; the governor still maintains priority for education (K-12 and higher education).

Health Benefits Committee: Claims for May and June were significantly higher than projected (up from 3% to 10% in May and from 4% to 12% in June); bidding for the health plan administrator will take place in the spring before open enrollment begins; this process takes place every 3 to 4 years.

Vision Ohio Steering Committee: Wendy Merb-Brown passed out *This is Vision Ohio*, a one year assessment developed by Ann Fidler, outlining the accomplishments of the Five Year Vision Ohio Implementation Plan (FYVOIP) and distributed a sheet listing six draft Vision statements for feedback. She requested that feedback on the draft Vision statements and Vision Ohio priorities or changes to Lisa Kamody at kamody@ohio.edu by the end of next week.

Rebecca Watts reported that at a roundtable discussion, peer institutions and national leadership felt that our vision of where we wanted to go needed to be more focused and targeted.

Vice Chairperson's Report: Lisa Kamody reported that a half-time administrative position for the Ombudsman has been posted; all chair positions have been filled except for Professional Development; all new information has been updated on web site except for new picture; George Mauzy will be replacing Casey Elliott; the Parking Committee needs an administrative representative; an e-mail will be sent out about the vacancies on Senate that they are working to fill.

University Updates from Chief Human Resources Office, Luis Lewin: Lewin discussed Greg Fialko's memo and the concerns of constituents about being unable to get information from Anthem online. He also reported that the University is looking at the following:

- Service and cost controls in the bidding process; the option of group purchasing of life insurance with the IUC to bring costs down; reviewing the dental and optical coverage; and for other opportunities for group purchasing to save money.
- Insurance representatives holding workshops in the spring about long term care options, which could be purchased at employee expense.
- The option of employee-pay short term disability through Reliance.
- Centralizing, educating staff about, and outsourcing of the FMLA benefit process to Reliance by March 1, 2010.
- Reviewing professional development and education policies for classified employees.
- Creating a new online directory using Outlook.
- Developing a program that would encourage employees to participate in non-profit community service (see <http://www.ohio.edu/hr/resources/community.cfm>).

Lewin also introduced Jim Jenkins, the new Director of Compensation, who gave a brief update on his background and priorities, which include updating the administrative pay program, streamlining and providing a more efficient process for the position evaluation reviews and the performance management process, reviewing the salary structure, the reward and recognition program and the compensation policies.

Secretary's Report: Scott Carpenter requested that Senators update him with their e-mail contact information and that they e-mail him if they are unable to attend a meeting at carpentd@ohio.edu and cc: Irene Weigly at weigly@ohio.edu.

Treasurer's Report: Doug Grammer announced that he sent the FMS report out this month.

University Updates from Chief of Staff and Special Assistant to the President, Becky Watts: Watts reported that there will be more e-mails from the President's Office on macro issues for the purpose of information sharing; there are alternative proposals other than the governors for budget reductions and cost savings (e.g. a proposal to consolidate state agencies cutting the number of state

agencies in half); the feedback on OPERS was helpful and was provided to IUC; a unit cannot decide to have furloughs; volunteers are needed for Halloween.

Old Business: None

New Business: Karen Dahn requested updated constituent lists. It was reported that the transition from Oracle to Outlook calendar and e-mail will happen in phases unit by unit.

Announcements: Kamody reminded Senators to remember to give to the United Appeal's Athens County Campaign. Lisa Dael announced that Lifelong & Distance Learning is offering online professional development classes in computer skills, leadership skills, test prep for college students, etc. for a fee of \$79 (see www.ed2go.com/ohio for information).

Adjournment: Eric Clift moved that the meeting be adjourned, Cris Milligan seconded the motion, and the meeting adjourned at 1:25 p.m.

Respectfully submitted,

Scott Carpenter
Secretary

**Next Meeting: November 19, 2009, 12 noon-1:30 p.m.
Baker Center 240**